

**The revised terms to accredit the marketing agents in the sessions of B.I.F. and the specialized exhibitions organized by our company**

**General Terms:**

1. The valid terms of participation of B.I.F. Sessions and specialized exhibitions organized by our company are regarded integral part of the contract to be organized with the marketing agents.
2. The party, who is willing to be accredited as a marketing agent, shall submit an application to the Director General, attached with official registration certificates of his company to get the approval and sign the contract.
3. The party willing to be accredited as a marketing agent shall provide our company with the registration documents and the authorization letters of the companies that are agents for foreign companies or any other documents required by the Legal Department in our company.
4. The legal Department will prepare a contract for certifying the applicant as a marketing agent or official pavilions organizer to be signed by both parties.

**Special Terms:**

1. The confirmation of the marketing agents' reserved areas is done through the E-Guide System after settling all fees by the name of the marketing agent, provided that the companies' reserved areas data is re-entered into the E-Guide website and the invoices are adjusted accordingly within a maximum period of one month before the opening of the fair.
2. The marketing agent has no right to replace the locations of the companies after submitting the required companies' names and sites list as illustrated in item no (1) of the special terms above.
3. The marketing agent has the right to reserve the areas during the duration of marketing and in more than one time.
4. The local marketing agent shall settle (10.000.000) ten millions Iraqi Dinars to our company and the foreign marketing agent shall settle (10,000) USD ten thousands US Dollars in cash or by certified check from an authorized bank to be considered as a final deposit amount upon signing the contract until the closing date of the fair & settlement of all obligations.

5. The marketing agent shall be obliged to the fees of participation mentioned in the terms and conditions of participation (whether local or non-local). The companies (whether local or non-local) marketed by the certified agents are subject to the same terms & conditions of participation and a marketing percentage 20% of the reserved areas shall be given to the local, Arab and foreign marketing agents. This percentage shall not be paid by our company until completing the participant's quittance form and the closing of the fair.
6. The marketing percentage in item (5) above shall be given to the marketing agents and organizers of the nations pavilions taking into consideration the terms and regulations of participation at the B.I.F. sessions and specialized exhibitions organized by our company. The participation fees payment shall be done one month before the opening of the fair.
7. The marketing agent is obliged to conduct all participation procedures of the marketed parties. Any other application submitted directly to our company from these parties will be neglected.
8. The marketing agent is obliged to submit all participation applications of the parties he marketed through his account on E-Guide ([www.expo.iq](http://www.expo.iq)) and fill in the registration form with the applicant's information, provided that the agent shall inform our company with the user name of his account to be distinguished from other accounts in the website and use one username only. All other applications from other account shall be neglected.
9. The marketing agent has no right to promote and market to the Iraqi Public Sector.
10. Participating companies through marketing agents shall be subject to the procedures of the State of Iraq's commitments such as (not included in the black list, non-deal, not registered in Israel). In addition, these companies shall not have any obligations against Iraqi Government or its Ministries or Institutions.